

**Minutes of meeting held
on Tuesday 17th November 2020
The Club House Hotel, Yass**

Attendees:

Lisa Andrews (LA)	Independent Chair
Malcolm Moore (MM)	CWP Renewables (Site Supervisor)
Lyn Diskon (LD)	CWP Renewables (Community Engagement Officer)
Jonathan Post (JP)	CWP Renewables (Project Manager)
Jayne Apps (JA)	Boorowa District Landscape Guardians
Michael McNally (MMc)	CWP Renewables (Maintenance Manager)
Laurie Hutchinson (LH)	Ngunnawal Aboriginal Corporation
Thomas McGrath (TM)	Community Representative (Host Landholder)
Terry Sellwood (TS)	Community Representative (<i>arrived at 11.10am</i>)

Apologies

Tegan Doblinger (TD)	CWP Renewables (Assistant Project Manager)
Brooke Watson (BW)	Yass Valley Business Chamber delegate
Cr John Walker (JW)	Hilltops Council delegate
Cr Geoff Frost (GF)	Yass Valley Council delegate

Absent:

Andrew Winterflood	Community Representative
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All members checked in to the venue, completing its safety protocols, hand sanitiser, etc.

Meeting commenced at 11.05am.

Welcome and Introductions

The Chair welcomed everyone to the Bango Wind Farm (BWF) Community Consultative Committee (CCC).

The attendance sheet, which included a health declaration, was distributed for signing.

Apologies

As listed above.

Declaration of Interest

The Chair declared her interest as Independent Chairperson of the BWF CCC, approved by the Department of Planning, Industry and Environment, and engaged by CWP Renewables to chair the meeting.

No changes to previous declarations by members.

Business Arising from Previous Minutes

Minutes of CCC held in Boorowa on 18 August 2020, were finalised and emailed to members on 11th September 2020.

Action Items from Previous Meeting

Item	Issue	Responsibility
1	Send Community Co-Investment prospectus information to CCC (Complete – send 11/9/20 with the draft minutes)	LA
2	Complaints Register to be included in CCC presentations moving forward (Included in the presentation)	MM/JP/LD
3	Provide figures of local employment/contractors to CCC (ongoing) (Included in the presentation)	MM/LD
4	Update Acronym Sheet (closed – if any come up in the future, they will be added)	TG
5	Possible contributions to the community by CWP (information provided at meeting - standing agenda item moving forward)	All
6	Arrange site inspection, when possible (holdover to appropriate time – post COVID)	MM/LA

Correspondence

Correspondence as sent out with the meeting notice on 6/8/20 with 1 additional item:

- 2/9/20 – Email to members with the draft minutes for review.
- 11/9/20 – Email to members with the finalised minutes, presentation and co-investment information.
- 11/9/20 – Letter to TS with the same information.
- 20/10/20 – Email from LD with the latest community newsletter.
- 3/11/20 – Email to members with the Meeting Notice, Agenda and Correspondence Report for this meeting.
- 16/11/20 – Email to members with a reminder for this meeting. Text sent to TS.

Accepted.

Project Update – CWP Renewables

MM presented the project update; *questions were asked and answered throughout*. A copy of the document forms an addendum to these minutes.

- The Western Cluster Foundations have been poured and hardstand areas gradually being handed over to GE for the Installation of the WTG.
- Approximately 75% of the Projects tracks are in varying stages of completion.
- Substation completion - Substation now has both the 973 / 999 Transmission Lines installed with the 973 line energised and providing power to the Substation and under the Operation of Transgrid Operation team.

- Operation and Maintenance Facilities are substantially completed with Interim Occupancy Certificate Issued.

Next 3 Months:

- Continue pouring of foundations in the Eastern Cluster;
- Delivery and Installation of Wind Turbine Components;
- Bulk Civil Construction activities; and
- Continue cabling and installation of Underground and overhead services.

Site Numbers: Fluctuating between 250 and 270 personnel working on site.

Complaints Register: Between January 1st and November 2nd 2020, there have been a total of nine (9) complaints registered. Complaints related to traffic, the location of towers and noise. All were investigated and resolved or found to be compliant with approvals.

DPIE compliance officers and Department of Agriculture Water and Environment officers have conducted audits on the site, which resulted in positive results. Representatives from the CMFEU and EPA have also undertaken visits.

LH asked if there have been any WHS issues or incidents on site. MM responded that there had been a few, which is normal as part of the construction process. WorkSafe have attended the site, which resulted in improvements being implemented. One incident required medical treatment with 22 x first aid applications (band aids, insect bites, etc).

TMc commented that there has been people/vehicles coming onto his property to look at the wind farm and asked if the company had considered putting in a viewing platform. JA asked if there were signs up stating “private property”. JP advised that there were signs on the front gate and also security cameras.

TMc asked whether the site would shut down over the Christmas period. MM advised that they are currently in discussions with GE & Downer, however at this stage, the site is likely to close between 18/12/20 to 4/1/21. Yet to be confirmed.

General Communications Register Between January 2020 and 31st October 2020, there have been 146 communications via the 1300 phone number and the info@bangowindfarm.com.au email address. Of these contacts:

- 42% - potential suppliers
- 28% - individuals seeking employment on the project
- 30% - other reasons – mostly seeking physical location of wind farm for delivery of items etc; and offers of accommodation.

Community Sponsorships YTD:

- 2020 Approved = \$20,850
- February - \$2,000 ✓ Yass Show ✓ Boorowa Show
- September - \$10,150 ✓ St Joseph’s School, Boorowa ✓ Rye Park Public School
- October - \$8,700 ✓ Carinya Court, Boorowa ✓ Boorowa Business Chamber ✓ Yass Valley Business Chamber ✓ Rye Park Showground.
- 1 x application currently to be assessed = \$6,000.

LH asked if any applications had been received from the Young district. TS commented that this area was too far away from the project to be impacted. LD advised that consideration is given to projects within 20 kilometres of the project, stating that these sponsorships are driven by the company and separate to the Community Enhancement Fund, which will commence once the project is operational.

JD advised that LD has done a lot of work in relation to education, with support for schools, buying locally campaigns and assisting with the Carinya Retirement Village renovations.

General Business

- TS commented how visible the towers are, even without the blades. JA remarked that they can be seen 20-30 kms away.
- TM enquired about the Community Enhancement Fund rules, which state that host landholders cannot be on the CEF committee. TM advised that host land holders wish to be represented and he was keen to nominate. Discussions around the table on the appropriateness of this.
- TM mentioned that there have been some rumours around Boorowa that the project was "broke" and not going to be finished. JP confirmed that this was not the case. TM recommended that the company put something out in the community via media release reaffirming that the project is proceeding as planned. JP responded that they will put something in the next community newsletter and possibly do a letterbox drop before Christmas.
- JA commented that she was told 150 people were let go on a Friday afternoon without notice. MM responded that some contractors' "package of work" ended, therefore this section of the project had been finalised.
- TS advised that he heard that GE had blade problems. JP informed that this was incorrect, the contractor just needs a two day weather window to ensure the works can be undertaken in one process. Commenting that the blades will be transported in two pieces. JP explained the shipping and transport arrangements required.
- JA advised that Tangmangaroo Road is being used by workers, contrary to CWP's commitment and approval. JP responded that contractors are advised not to use this road and that only a handful of drivers over the construction period have travelled this road, which resulted in disciplinary action. JA further commented on the poor condition of the road and that the company should contact Council to have it fixed. JP advised that all construction vehicles, deliveries, etc are via Lachlan Valley Way and therefore the company could not be held accountable for the condition of Tangmangaroo Road. Recommending that residents should contact Council if they were concerned for their safety. It was suggested that TransGrid may be the ones using the road.
- JA asked what the expected time frame for the first turbine to be in use was. MM responded mid-January 2021, to be spinning. Further that one or two turbines will operate and trialled on putting power into the grid. A report will be prepared for the energy regulator to receive release. MMc commented that the turbine will be tested over a number of days at this time.
- JA asked if there was an area for the substation. MM advised that they will provide a map showing the footprint of the substation. **Action:**

Meeting Schedule for 2021

It was agreed to hold 2021 meetings quarterly on Mondays, accordingly the following dates and locations were set:

- 📅 Monday – 15 February in Boorowa (*including proposed site inspection*)
- 📅 Monday – 24 May in Yass

-  Monday – 16 August in Boorowa
-  Monday - 15 November in Yass

Meeting closed at 12.05pm with LA thanking all for their attendance and as it was the last CCC of the year, the chair wished members a safe and happy festive season.

Action Items

Item	Issue	Responsibility
1	Map of footprint of substation to be provided at next CCC	MM
2	Site Inspection to be scheduled when possible	MM/JP/LD
3	Provide figures of local employment/contractors to CCC (ongoing)	MM/LD
4	Update Acronym Sheet (ongoing)	TG
5	Possible contributions to the community by CWP (standing agenda item moving forward)	All