



**MINUTES OF SAPPHIRE WIND FARM
COMMUNITY CONSULTATIVE
COMMITTEE**

9am, Tuesday 6th February 2018
The Returned Servicemen’s Memorial Club (RSM),
Evans Street, Inverell

Attendees:

Lisa Andrews (LA)	Independent Chair
Andrew Houston (AH)	SWF Project Manager
Patric Millar (PM)	CWP Renewables
David Williamson (DW)	SWF Facility Manager
Neil Eigeland (NE)	Community Representative
Annabel Sides (AB)	Community Representative
Mike Norton (MN)	Community Representative
Ben Swan (BS)	Community Representative (host land owner) <i>arrived at 9.03am</i>
Anthony Alliston (AA)	Manager, Development Services (Inverell Shire Council)
Tim Moses (TM)	Community Representative (land owner)
Chris Voll (CV)	Church Communities Australia & Inverell Business Chamber
Cr Stewart Berryman (SB)	Alternate - Community Representative & Inverell Shire Council)

Apologies:

Cr Steve Toms – Mayor – Glen Innes Severn Council delegate
Lauren Zell - Office of Environment & Heritage
Peter Sniekers – Office of Regional Development
Kylie Hawkins – Business in Glen

ITEM	ACTIONS
<p>1.0 Welcome and Introductions</p> <p>Meeting opened at 9.01am by LA who welcomed all to the first meeting of 2018. The Chair introduced Mike Norton, a new community representative on the Community Consultative Committee (CCC).</p>	
<p>2.0 Apologies</p> <p>As listed above.</p>	
<p>3.0 Finalisation of Previous Minutes</p> <p>In accordance with the guidelines. The minutes from the 26th October 2017 were finalised and distributed to CCC members.</p>	<p>Emailed 10/11/17</p>
<p>4.0 Declaration of Interests</p> <p>No changes to Declarations of Interest. LA stated that she is an approved Independent Chairperson with DP&E and engaged by CWP to chair the meeting.</p>	

5.0 Business Arising

Action Items from previous meeting:

ITEM	ISSUE	WHOM
1	Contact details (email addresses) to be placed on project website for new members. Details emailed to SN 3/11/17.	SN/LA
2	Send email addresses to EM for inclusion in the Sapphire Solar Farm updates. Emailed 28/10/17	LA
3	Telstra Tower Update. Emailed 3/11/17 & included in the draft minutes.	SN
4	Local Government Terms of Reference. Currently being reviewed by both Councils	EM/LA
5	CWP representative/s to meet with Swan Vale community (subject to invitation and availability). EM & PM met with the Swan Vale Community (SVC).	SN/AB

1 Complete

2 Complete

3 Telstra Tower operational and working well

4 Going to Council for determination

5 SVC a positive meeting was held on 20/12/17. 7.5% of the community fund will be available for projects in the SV area for the first 5 years of operation. This money may accumulate to allow for funding a single large project such as a community hall. The 7.5% is subject to agreement with ISC. CWP Renewables have committed to contribute an additional \$30k to a single large project (ie community hall).

6.0 Correspondence tabled

- 3/11/17 - Email to CCC members with the draft minutes from 26/10/17
- 3/11/17 – Email to CCC members with the Sapphire Solar presentation and previous updates by Ed Mounsey (EM)
- 10/11/17 – Email to CCC members with the finalised minutes
- 1/12/17 – Email from Andrew Houston, Project Manager, advising that Sandy McNaughton is no longer working for CWP. New contacts are: Patric Millar (Enviro and Community Advisor) & Karen Fontaine (SWF Projects Admin)
- 22/1/18 – Email to members with the meeting notice and agenda for this meeting
- 22/1/18 – Email from Lauren Zell OEH with an apology for this meeting
- 23/1/18 – Email to members with a project update which was forwarded from PM
- 25/1/18 – Email from NE requesting an update on the Sundown Solar Farm
- 25/1/18 – Response email from PM, which was provided to all members
- 26/1/18 – Email from Kylie Hawkins, Business In Glen with an apology for this meeting.
- 31/1/18 – Email from EM from CWP advising that the Sapphire Solar Farm EIS is on public exhibition and closes 28/2/18

LA Moved acceptance of correspondence **Seconded: AA**

Link to Major Projects Website – Sapphire Solar:
http://www.majorprojects.planning.nsw.gov.au/index.pl?action=view_job&job_id=8643

7.0 Project Presentation

- There have been 15 turbines erected in Section 1 & 2
- 1 turbine is undergoing pre-testing
- Section 1 & 2 should be operational by 20/2/18
- The revenue stream becomes available on the day the turbines go operational
- All turbines have arrived in Australia. Some are on site and the others are at the Newcastle Port.
- Transport cradles, etc are being recycled in accordance with the waste management plan and will be shipped back to the supplier
- Some turbines have two red blinking lights positioned on top, in accordance with CASA requirements
- The lights have been turned on and complaints have already been received from neighbours on the impact that they are having on the amenity of the area
- CWP agreed that this is a concern for the community and explained that it was a condition of the project approval
- Any turbine higher than 150m requires aviation lighting
- White Rock turbines are higher on the landscape, but as their height is not 150m they are not required to have aviation lighting
- White Rock are proposing an extension to their existing project so if they use higher towers, they will also be required to install lighting on wind turbines higher than 150m
- Not all turbines have to be lit if there is a distance of 900m between them. However, 41 towers on the Sapphire site will have red flashing lights on them
- CWP has asked its aviation consultant to review the previous risk assessment to determine if anything can be changed to minimise the impact on neighbours. Based on the outcome of the review CWP will consult with CASA to review the current lighting requirements. AS enquired whether the angle of the lights can be changed so the spread is "up" and not "outwards". CV concurred that the visual disturbance is of concern to the community
- Sapphire Solar & Sundown Solar enquiries – speak with Ed Mounsey
- Sapphire Solar is current on exhibition. A hard copy of the EIS is available at Inverell Shire Council for viewing.

NE asked what batteries were being used.
Questions taken on notice and will be forwarded to EM for response.

Discussions were held regarding this matter. Neighbours are not happy with the light disturbance.

Neighbours are encouraged to contact CASA with any lighting complaints:

Link to Air Services Australia website (complaints)

<http://www.airservicesaustralia.com/contact-us/>

or Sapphire Wind Farm – Contact us:

<http://www.sapphirewindfarm.com.au/contact/>

SB also offered Inverell Shire Council as a central point for collating the community complaints, in turn, they can liaise with the local federal member.

8.0 General Business

- NE advised that an Electric Vehicle Expo will be held at the National Transport Museum, Inverell on 4th, 5th & 6th May 2018. There will be information about the wind farm (EM & Andrew Dickson will be attending from CWP) plus a Tesla vehicle will be present.
- AS acknowledged EM & PM attending the community meeting at Swan Vale.
- AS asked what the progress was for the small project community grants that were offered last year. Over \$100,000 was to be distributed.

Website:

<http://www.nationaltransportmuseum.com.au/index.php/news-events>

PM advised that they are being finalised at the moment and details will be publicised.

SB advised that this matter will be reported to Council for its determination next week.

<ul style="list-style-type: none"> AS asked about the progress of the Terms of Reference for the Community Benefit Fund that was currently with Inverell Shire Council for sign-off. BS requested a copy of the Terms of Reference. SB advised that the Inverell Shire Council will be setting up a 355 committee for the purposes of administering the Community Benefit Fund. Applications for membership on this committee will be publicly advertised in due course calling for members of the community to site on the committee. BS advised that since the last CCC, affected landowners have held three meetings with Vesta and the whole group; in relation to construction. 	<p>PM to email document. Discussions ensued about the potential membership of the committee.</p> <p>SB to ask the GM to contact host landholders for EOI in becoming members on the committee.</p>
<p>9.0 Next Meeting</p> <p>➤ It was agreed that the next meeting be held on site and include an inspection of the project: Thursday 3rd May 2018, commencing at 10am</p>	<p>CCC members are requested to wear long pants, long sleeved shirts & enclosed footwear. SWF will provide PPE.</p> <p>Lunch will also be supplied.</p>

Meeting closed at 10. 40am with LA thanking everyone for their attendance and contribution.

ACTION ITEMS:

ITEM	ISSUE	WHOM
1	What types of batteries will be used for Sapphire Solar storage?	EM
2	Copy of Terms of Reference for Community Benefit Fund to be provided to CCC members (emailed 6/2/18)	PM/LA
3	Link to Major Project website for Sapphire Solar exhibition (included in these minutes)	LA
4	Link to CASA (Air Services Australia) contact details (included in these minutes)	LA
5	Link to Sapphire Wind Farm contact details (included in these minutes)	LA