

Attendees:

Lisa Andrews (LA)	Independent Chair
Ed Mounsey (EM)	CWP Renewables
Neil Eigeland (NE)	Community Representative
Helen Hewens (HH)	Community Representative
Merlene O'Brien (MO)	Country Women's Association
Chris Voll (CV)	Church Communities Australia
Anthony Alliston (AA)	Manager Development Services - Inverell Shire Council
Cr Colin Price (CP)	Mayor – Glen Innes Severn Council
Richard Ennis (RE)	Community Representative
Keith Appleby (KA)	Glen Innes Severn Council (Observer)
Phillipa Duncan (PD)	Department of Planning & Environment (Presenter)
Elle Donnelly (ED)	Department of Planning & Environment (DPE)

Apologies:

Nil

ITEM	ACTIONS
<p>1.0 Welcome and Introductions</p> <p>Meeting opened at 9.07am by Lisa Andrews who welcomed all attendees. LA introduced Phillipa Duncan & Elle Donnelly from DPE who were present to inform the CCC of the Modification Planning Process. All members introduced themselves and explained their role on the CCC for the benefit of the planning officers.</p>	
<p>2.0 Apologies</p> <p>Nil.</p>	
<p>3.0 Confirmation of Previous Minutes</p> <p>Email received from NE on 27/12/15 seeking inclusion in the December minutes of the discussion regarding an information session to advise local business of potential opportunities during construction, similar to the one held in Glen Innes recently.</p> <p>NE Moved acceptance of minutes with change (unopposed). HH Seconded</p>	
<p>4.0 Declaration of Interests</p> <p>LA declared her interest, that she has been engaged by CWPR to chair the CCC.</p>	
<p>5.0 Membership of CCC</p> <p>With the resignation of Cheryl Rudd due to the modification, MO</p>	

<p>contacted the chair earlier in the month to advise that she is aware of some members in the community that are interested in joining the committee. LA explained the current draft guidelines nominate 3 – 5 community representatives of which the Sapphire CCC still has 5 and therefore meets the criteria.</p>	<p>LA to speak with interested community members.</p>												
<p>6.0 Business Arising</p> <table border="1" data-bbox="204 461 1141 857"> <thead> <tr> <th>ITEM</th> <th>ISSUE</th> <th>WHOM</th> <th>ACTIONED/COMPLETED</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>One page summary of the presentation to the CCC to be prepared for wider distribution to the community</td> <td>EM</td> <td>Summary sent out with the draft minutes (24/12/15)</td> </tr> <tr> <td>2</td> <td>Update regarding the SWF to be provided to Inverell Shire Council, for placing on its website.</td> <td>EM</td> <td>Information sent to Inverell Council (21/12/15)</td> </tr> </tbody> </table>	ITEM	ISSUE	WHOM	ACTIONED/COMPLETED	1	One page summary of the presentation to the CCC to be prepared for wider distribution to the community	EM	Summary sent out with the draft minutes (24/12/15)	2	Update regarding the SWF to be provided to Inverell Shire Council, for placing on its website.	EM	Information sent to Inverell Council (21/12/15)	<p>All Action Items complete.</p>
ITEM	ISSUE	WHOM	ACTIONED/COMPLETED										
1	One page summary of the presentation to the CCC to be prepared for wider distribution to the community	EM	Summary sent out with the draft minutes (24/12/15)										
2	Update regarding the SWF to be provided to Inverell Shire Council, for placing on its website.	EM	Information sent to Inverell Council (21/12/15)										
<p>7.0 Correspondence tabled</p> <ul style="list-style-type: none"> • 21/12/15 – Email from Ed Mounsey to Anthony Allison with updated information for placement on the Council website • 24/12/15 – Email to all CCC members with the draft minutes from December, together with the one page summary and copy of the electronic version of the presentation • 27/12/15 – Email from Neil regarding the draft minutes (covered in confirmation of previous minutes). • 20/1/16 – Email to all CCC members postponing the February 9th meeting to March 22nd • 23/1/16 – Letter to Cheryl Rudd from Chair thanking her for her involvement and contribution on the CCC • 20/2/16 – Email from the Chair to the CCC advising that the DPE has placed on exhibition the draft "Community Consultative Committee Guidelines for State Significant Projects", providing a link and copies of the documents and advising that submissions will be received up to 31/3/16 • 4/3/16 – Email from the Chair to the CCC with a copy of a media release from Simon Corbell, Deputy Chief Minister regarding the success of CWP in its second bid to supply renewable energy to the ACT • 8/3/16 – Email from Chair to CCC with the meeting notice and agenda for today's meeting (also enclosing the draft minutes again) • 13/3/16 – Email from Department of Planning & Environment requesting to attend today's meeting to provide an update on the modification planning process. • 15/3/16 – Email from Peter Sniekers from the Department of Industry seeking observer status on the CCC • 16/3/16 Email from DPE advising of an additional staff member attending this meeting (Elle Donnelly) 	<p>LA informed CCC that she has granted observer status to the two NSW government agencies.</p>												

<ul style="list-style-type: none"> • 16/6/16 – Email from Lauren Zell from the Office of Environment and Heritage asking for observer status on the CCC <p>LA read out emails from Peter Sniekers and Lauren Zell LA Moved acceptance of correspondence Seconded: CP</p>	
<p>8.0 Project Update</p> <p>Ed Mounsey presented a Project Update (see attached copy of electronic presentation) including the Proposed Modification; the ACT Wind Auction and Timing; and the Change to CWP Renewables Shareholdings.</p> <ul style="list-style-type: none"> • The three wind farm proponents are getting together with Transgrid in the second week of April 2016 to coordinate activities, engagement with local businesses, time frames, construction, etc. • White Rock is currently running a shop front and CWP hope to share a shop front with OneWind. • Proposing to appoint one person to act as the engagement officer for all three projects • Explained the economic benefits and successful tender for the ACT bid, including growing the business by moving an asset team into the ACT to have a hub there. • Plan to commence construction of the SWF project in November 2016 <p>Questions were asked and answered during the presentation.</p>	
<p>9.0 Presentation by Department of Planning and Environment</p> <p>PD explained that the SWF modification was currently on public exhibition until 29/3/16. At this stage, only one submission had been received (Inverell Shire Council). Once the exhibition has closed, the submission/s will be sent to CWP to prepare a response. Following final assessment by the planning officer, the modification should be able to be determined under staff delegation. However, if more than 25 submissions are received (unlikely), the application will proceed to the Planning Assessment Commission (PAC) for its decision.</p> <p>Questions were asked and answered in relation to turbine locations, heights, spans, etc.</p>	<p>LA to send link to Major Projects website (DPE) so that CCC members can check on its progress.</p>

<p>5.0 General Business</p> <p>LA reminded CCC members that the draft guidelines for Community Consultative Committee for State Significant Development close on 31/3/16 and invited all to make a submission.</p> <p>No other general business.</p>	
<p>6.0 Meeting Schedule</p> <p>Next CCC Meeting will be set once following advice on when the modification will be proceeding to exhibition. It will be proposed to be held at the RSM Club, Inverell. CCC members will be provided with as much notice as possible.</p> <p><i>Meeting closed at 9.52 am with LA thanking everyone for their attendance at the meeting.</i></p>	<p>LA to advise CCC members when next meeting is proposed to be scheduled.</p>

ACTION ITEMS:

ITEM	ISSUE	WHOM
1	LA to send a link to CCC members for the Major Projects website	LA
2	LA to confirm observer status for Department of Industry and Office of Environment & Heritage	LA
3	Advise CCC of next meeting	LA