

POSITION DESCRIPTION

Investment Manager

Date:	22 October 2024	Line Manager:	Head of Group Planning and Analysis
Title:	Investment Manager	Direct Reports:	1
Team:	Group Planning and Analysis	Status of Position:	Permanent Full Time
Location:	Sydney NSW	Date Reviewed:	

1 Position Summary

Reporting to the Head of Group Planning and Analysis, the Investment Manager is responsible for driving and overseeing the strategic growth and financial performance of the Squadron's development pipeline and investment portfolio. This role involves comprehensive analysis, strategic planning, and partner with the businesses to maximise profitability and asset returns and ensure alignment with business objectives.

The manager will work closely with senior leadership to make data-driven decisions that enhance the value of investments and optimise the company's financial outcomes and delivering projects to final investment decision / financial close. Managing existing investments and supporting the development and execution of corporate development activities.

This role may involve travel to other office locations and sites to engage and liaise with broader Squadron Energy (SQE) teams and relevant stakeholders.

1.1 Key Responsibilities

- Project manage and coordinate late-stage development projects through internal approval processes and execution of funding arrangements, including:
 - Managing internal stakeholders.
 - Manage due diligence workstreams, advisor engagements and Q&A (internal and external).
 - Manage negotiation of transaction and associated documentation.
 - Prepare investment papers, and related information memoranda.
 - Overall transaction management to achieve the transaction timetable.
- Provide financial analysis, commercial review and oversight to other divisions to inform asset management decisions, budgeting and reporting.
- Performance evaluation of new investment opportunities for Squadron both from a stand-alone investment basis and for strengthening the current pipeline in conjunction with the development team.
- Develop and prepare reports and investment papers to Board and Shareholders.
- Support the corporate model workstream including management of financial models for investments, financings, acquisitions and new business initiatives. Additionally work with the development team to incorporate assumptions and data into the asset level model and the corporate model.

- Prepare analysis and presentations on existing and future business activities for internal and external stakeholders including senior management, steering committees, board, Tattarang, and lenders.
- Maintain relationships with external parties including consultants, financiers, investment banks and other stakeholders in the renewable energy sector.
- Assist in developing strategies to drive the company's growth and identify opportunities for optimisation. This may include but not be limited to restructures, strategic partnerships through mergers, acquisitions, joint ventures and divestitures.
- Manage and lead the work of a team; provide motivation, encouragement, and opportunities for development; guiding them on financial modelling, market analysis and other technical skills.
- Collaborate with management across the business, including finance, legal, operations, Customer and Energy Markets, to ensure the alignment of commercial and investment strategies. General Responsibilities

Health, safety, and environment	Comply with all workplace health, safety and environmental obligations and report any incidents, hazards and accidents to the safety and environment team.
Administration	Ensure all documentation is stored and recorded on the Squadron Energy document management system.
Reporting	Ensure that issues and risks are escalated/reported to management in a timely manner.
Financial	Adhere to Squadron Energy and project procedures for purchasing and expenditure in compliance with approved budgets.
Stakeholders	Maintain a professional relationship with all project Stakeholders.
Company	Ensure that all work is carried out in accordance with Squadron Energy's employee policies and standards.

2 Skills and experience

2.1 Experience and knowledge

- 8-12 years' experience in inhouse corporate development, funds management, banking and project finance, professional services, investment banking or similar.
- Experience in renewable energy, infrastructure, power or gas sectors (desirable).
- Demonstrated experience in transactions (M&A, financing).
- Experience in asset or funds management.
- Experience in negotiation and legal (project and finance) documentation.

2.2 Skills

- High-level organisation skills.
- Strong commercial acumen and analytical skills.
- Demonstrated financial modelling capability.
- Clear communicator (verbal and written).
- Ability to engage stakeholders and work as part of a team.
- Ability to manage multiple projects with attention to detail and effective prioritisation.

2.3 Qualifications

- Bachelor degree in Finance, Economics, Engineering, Science or related field.
- Postgraduate qualifications including Master of Finance or MBA (desirable).

3 Core behavioural responsibilities for all employees

Our values drive everything we do and underpin the culture we seek to create. Integration of our ten core values into our employment practices and frameworks allows Squadron Energy to recognise and respect individual employees for their personal contributions to their roles, their colleagues, our company and stakeholders.

Humility	Courage and Determination	Empowerment	Enthusiasm
Family	Frugality	Generating Ideas	Integrity
Safety	Stretch Targets		

4 Competencies and Traits

The SQE Competency Framework is mapped to define the key competencies as they apply to each level of leadership within the business. This helps employees and managers understand the progression in competence level required to succeed at, and progress through various levels across SQE.

The competencies and traits for the level of your position can be found here ([link](#)).

Squadron Energy is an EEO employer and we value diversity within our company.