

POSITION DESCRIPTION

Senior Investment Manager – Capital Markets

Date:	13 February 2024	Line Manager:	Director – Capital Markets
Title:	Senior Investment Manager	Direct Reports:	1
Team:	Capital Markets and Investments	Status of Position:	Permanent Full Time
Location:	Sydney NSW, Brisbane QLD or Melbourne VIC	Date Reviewed:	[DD/Month/YYYY]

1 Position Summary

Reporting to the Director - Capital Markets, the Senior Investment Manager – Capital Markets is responsible for delivering projects to final investment decision / financial close, managing existing investments, and supporting the development and execution of corporate development activities. The investment manager will drive and support the project through the internal processes.

This role may involve travel to other office locations and sites to engage and liaise with broader Squadron Energy (SQE) teams and relevant stakeholders.

1.1 Key Responsibilities

- Manage and lead the work of a team; provide motivation, encouragement, and opportunities for development; manage any underperformance issues if required in consultation with People and Culture; actively monitor leave requests of team.
- Project manage and coordinate late-stage development projects through internal approval processes and execution of funding arrangements, including:
 - Coordinate internal stakeholders.
 - Manage due diligence workstreams, advisor engagements and Q&A (internal and external).
 - Support negotiation of transaction and associated documentation.
 - Prepare investment papers, and related information memoranda.
 - Overall transaction management to achieve the transaction timetable.
- Provide financial analysis, commercial review and oversight to other divisions to inform asset management decisions, budgeting and reporting.
- Assist in evaluating new investment opportunities for Squadron both from a stand-alone investment basis and for strengthening the current pipeline in conjunction with the development team.
- Head up memos to Executive General Managers, internal stakeholders and the board.
- Internal reports and investment papers to Board and Shareholders.

- Support the corporate model workstream including management of financial models for investments, financings, acquisitions and new business initiatives. Additionally work with the development team to incorporate assumptions and data into the asset level model and the corporate model.
- Prepare analysis and presentations on existing and future business activities for internal and external stakeholders including senior management, steering committees, board, Tattarang, and lenders.
- Maintain relationships with external parties including consultants, financiers, investment banks and other stakeholders in the renewable energy sector.
- Assist in developing strategies to help drive the company's growth and identify opportunities for optimisation. This may include but not be limited to restructures, strategic partnerships through mergers, acquisitions, joint ventures and divestitures.

1.2 General Responsibilities

Health, safety, and environment	Comply with all workplace health, safety and environmental obligations and report any incidents, hazards and accidents to the safety and environment team.
Administration	Ensure all documentation is stored and recorded on the Squadron Energy document management system.
Reporting	Ensure that issues and risks are escalated/reported to management in a timely manner.
Financial	Adhere to Squadron Energy and project procedures for purchasing and expenditure in compliance with approved budgets.
Stakeholders	Maintain a professional relationship with all project Stakeholders.
Company	Ensure that all work is carried out in accordance with Squadron Energy's employee policies and standards.

2 Skills and experience

2.1 Experience and knowledge

- 8-12 years' experience in inhouse corporate development, funds management, banking and project finance, professional services, investment banking or similar.
- Experience in renewable energy, infrastructure, power or gas sectors (desirable).
- Demonstrated experience in transactions (M&A, financing).
- Experience in asset or funds management.
- Experience in negotiation and legal (project and finance) documentation.

2.2 Skills

- High-level organisation skills.
- Strong commercial acumen and analytical skills.
- Demonstrated financial modelling capability.
- Clear communicator (verbal and written).
- Ability to engage stakeholders and work as part of a team.
- Comfortable working in a fast paced and dynamic environment.

2.3 Qualifications

- Undergraduate qualification in Finance, Economics, Engineering, Science or similar.
- Postgraduate qualifications including Master of Finance or MBA (desirable).

3 Core behavioural responsibilities for all employees

Our values drive everything we do and underpin the culture we seek to create. Integration of our ten core values into our employment practices and frameworks allows Squadron Energy to recognise and respect individual employees for their personal contributions to their roles, their colleagues, our company and stakeholders.

<p>Humility</p> <p>Be vulnerable, take risks to trust others.</p>	<p>Courage and Determination</p> <p>NEGU - we never ever give up.</p>	<p>Empowerment</p> <p>Go to your leader for advice, not permission.</p>	<p>Enthusiasm</p> <p>Be the most positive person in the room.</p>
<p>Family</p> <p>Support each other, always be kind.</p>	<p>Frugality</p> <p>Think of ways we can do things better, faster, cheaper, safer.</p>	<p>Generating Ideas</p> <p>Always be on the lookout for breakthroughs.</p>	<p>Integrity</p> <p>Do what you say you're going to do.</p>
<p>Safety</p> <p>Look out for your mates and yourself.</p>	<p>Stretch Targets</p> <p>Always be uncomfortable with your level of challenge.</p>		

Squadron Energy is an EEO employer and we value diversity within our company.